

REGULAR MEETING OF UNDERWOOD CITY COUNCIL
CITY HALL – 241 Third Street
Monday, March 12, 2018– 6:00 P.M.

Call to Order: The mayor called the meeting to order at 6 p.m.

Roll Call: Dose, Pingel, Dose, Tiarks, Mayabb, Powell and Sorlien present. Freuck absent. Public present: Eldon Russow, Toni Talbert and Casey Baragary.

Pledge of Allegiance: The Pledge of Allegiance was conducted.

Approval of Agenda: Erwin moved and Pingel seconded to move the insurance carrier and road 4th Avenue to after the sewer agenda items. All ayes. Motion carried 4-0.

Approval of Minutes: Pingel moved and Erwin seconded to approve the February 13, 2018 - Regular, February 19, 2018 – Special Meeting minutes. All ayes. Motion carried 4-0.

Public Forum: Nothing.

Budget FYE 2018:

Open Public Hearing – Dose moved and Erwin seconded to open Public Hearing FYE 7/1/18-6/30/19. All ayes. Motion carried 4-0.

Close Public Hearing – Erwin moved and Dose seconded to close the Public Hearing. All ayes. Motion carried 4-0.

Erwin moved and seconded by Pingel to approve **Resolution 18-03-01** that approves the budget and certification of city taxes for fiscal year beginning July 1, 2018 – Ending June 30, 2019 No discussion. All ayes. Motion carried 4-0.

Insurance Carrier: Pingel moved and Tiarks seconded to remain with ICAP insurance. All ayes. Motion carried 3-0.

Road 4th Avenue turning into 265th Street: Discussion ensued about the situation, no public present.

MER Engineering: Discussion by Eldon Russow and Toni Tabbert regarding the lagoons. Pingel moved and Erwin seconded to add an amendment to the current lift station plans at DNR to add the Jack Links lift station to submersible pumps and to add a generator to the main lift station plan. All ayes. Motion carried 4-0.

Wastewater Testing – People’s Service: Erwin moved and Pingel to not renew People’s Service contract. All ayes. Motion carried 4-0.

Wastewater Testing Operator by Affidavit: Pingel moved and Dose seconded to hire Casey Baragary as Operator by Affidavit effective April 1, 2018. All ayes. Motion carried 4-0.

Lagoon Sign: Pingel moved and Tiarks seconded to Prairie Rose \$400.00 – non-reflective – same wording as Omaha Neon Sign. All ayes. Motion carried 4-0.

Lift Station Pumps Repair/Replace: Pingel moved and Tiarks seconded to rebuilt by Electric Pump by the \$4843.15, in the event it is needed. All ayes. Motion carried 4-0.

Bob Dose left at 7:31 p.m. Eldon and Toni left at 7:34 p.m.

Annual Service Agreement – Lift Station Pumps: Tiarks moved and Erwin seconded to accept Electric Pump's annual service agreement for one year. All ayes. Motion carried 3-0.

Plumbing: Pingel moved and Erwin seconded to go with Driver Sewer and Water for the estimate for \$1,625.00. All ayes. Motion carried 3-0.

Building – Old City Hall – Rental Agreement: Pingel recommended to send to Economic Development Committee for Rental.

Sander: Pingel moved and Pingel seconded to go with the Salty Dog Electric Replacement Tailgate Spreader Badger Body for the Salt Dog at the \$5,725 with the option to remove the existing spreader \$282. All ayes. Motion carried 4-0.

Western Iowa Development Association: Discussion regarding both employees from WIDA gave their resignation and emergency meeting on Monday, 3/19/18 at 7 a.m.

Collins Broken Pipe: Tiarks moved and Erwin seconded to credit Cayla Collins amount of \$175.28. All ayes. Motion carried 3-0.

Pierce Communications: More information is needed prior to approval for payment.

Consent Agenda and Claims: Secretary of State of Iowa \$30.00, Marissa Lockwood \$148.19, U.S. Post Office \$114.80, VISA \$555.69. VOIDED: \$1200.00 Office of State Auditor, Integrity \$582.50, RVS Software \$230.48.

Pingel moved and Erwin seconded to approve consent agenda and claims. All ayes. Motion carried 3-0.

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland FS	Fuel	\$279.43
Bomgaars	Snow Removal 14.25 hours	\$163.87
Century Link	Phone Service	\$380.38
CLIA Laboratory	Certificate Fee	\$150.00
Computer Systems	Set up Mayabb acct. & changed passwords, and New Server Equipment	\$2,875.00
Council Bluffs Fire Dept.	Advanced Life Support	\$100.00
Des Moines Stamp	2 Address Stampers	\$69.55
DeVore Fencing	Repair of fence	\$174.59
Ehrens, Jan	SWICA Mtg-Massena (Travel/lunch)	\$70.52
Ehrens, Gary	Snow Removal 14.25 hours	\$213.75
EMS	Rescue Billing	\$1,028.85
First Wireless	Battery Pack	\$220.00
Gazette	Publication of minutes/budget	\$177.26
General Fire and Safety	Fire extinguishers - new City Hall	\$785.94
Ideal Pure Water	Water Cooler	\$14.00
Iowa Pump Works	Labor & Mileage	\$970.00
IWCC	Mayabb/Powell Certification Class	\$1,250.00
JAS Pacific	Building Department Services	\$5,506.31
Marne Elk Horn	Internet	\$10.00
Max I. Walker	Rug Service	\$41.32
Menards	Supplies	\$667.65
MidAmerican Energy	Electrical	\$3,762.53
Municipal Emergency Services	Survivor Alkaline Model-Yellow	\$791.74
Muxfeldt Associates	January 31 (Invoice #0259930)	\$100.00
Omaha Rubber Stamp	Notary stamp (Cindy Sorlien)	\$34.99
People Service	March Testing & 8 required site visits for certification 1/12-2/9/18	\$1,444.09
Pottawattamie Co. Secondary Rds	Salt & Sand (2/5 & 2/21)	\$569.85
Quill	Office supplies	\$312.96
Regional Rural Water	March	\$90.00
United Benefit	Fire Dept.	\$80.00
Verizon	Cell - Fire/Rescue	\$136.58
Feb Gross Payroll		\$9,363.37
	total	\$31,834.53

- A Fire/Rescue Department – 42 runs for year, next month pancake Breakfast. April 15.
- B. Mayor: working with new City staff closely
- C. Clerk: IMFOA April
- D. Maintenance: Both positions take the Water Treatment 30-hour course the end of March.
- E. Council Committees:
 - a. Economic Development: Old City Hall
 - b. Finance: working on it
 - c. Personnel: None
 - d. Streets: Will start sanding off and patching soon.
 - e. Sewer: Headed in the right direction.
 - f. Cemetery: work with Sondag to come down to see what is up
 - g. Water: ok
 - h. Code Compliance: Working with Building inspector.
 - i. Parks:

Adjournment:

Erwin moved and Pingel seconded to adjourn. All ayes. Motion carried 3-0. The meeting adjourned at 9:15 p.m.

Dennis Bardsley, Mayor

attest) Cindy Sorlien, City Clerk/Administrator