

REGULAR MEETING OF UNDERWOOD CITY COUNCIL
CITY HALL – 241 Third Street
Tuesday, July 10, 2018

Call to Order: The meeting was called to order by Mayor Dennis Bardsley at 7 p.m.

Roll Call: Dose – Yes, Erwin – Yes, Pingel – Yes, Freuck – Yes. Absent: Tiarks. Also present Mayabb and Sorlien. Public present: Kelle Erwin, Jackie Masker, David Powell and Nate Eckley.

Pledge of Allegiance: The Pledge of Allegiance was recited by all.

Approval of Agenda: Erwin moved, Pingel seconded to approve the agenda. All ayes. Motion carried 4-0.

Approval of Minutes: Pingel moved, Dose seconded to approve the June 12 Regular Meeting minutes and the June 19 Special Meeting minutes. All ayes. Motion carried 4-0.

Public Forum: Nothing.

UMBA Liquor License Transfer Back to Main Building: Erwin moved, Freuck seconded to approve the transfer of the UMBA Liquor License back to the main building. All ayes. Motion carried 4-0.

Economic Development Old City Hall: Nate Eckley described his business, High Caliber Computer Systems, and interest in renting business building. Pingel moved, Erwin seconded for the Economic Development Committee to proceed with developing a contract and fees for recommendation to the Council. All ayes. Motion carried 4-0.

Nate Eckley left at 7:17 p.m.

Golf Cart Ordinance: Freuck moved, Pingel seconded to have the Streets Committee pursue further details for potential golf cart ordinance. All ayes. Motion carried 4-0.

Special Event Application: Pingel moved, Freuck seconded for the Economic Development to proceed with the special event application for recommendation to the Council. All ayes. Motion carried 4-0.

Jackie Masker left at 8:15 p.m.

Policy/Procedure -Last Minute Requests Approval: Dose moved, Freuck seconded for the mayor and city employees to be able to make decisions on last minute meeting requests, call one or two council members, if possible, and notify Council at the next regular meeting as needed. All ayes. Motion carried 4-0.

Policy and Procedure on Groups Using City of Underwood Business Buildings: No action taken.

Exterior Door Security: Erwin moved, Pingel seconded to get additional estimates for exterior door security. All ayes. Motion carried 4-0.

Health Insurance: Pingel moved, Freuck seconded to have the Personnel Committee review health insurance and make recommendation to council. All ayes. Motion carried 4-0.

Erwin moved, Pingel seconded to pay all consent agenda and claims. All ayes. Motion carried 4-0.

Consent Agenda and Claims: Century Link - \$16.36, Computer Systems - \$28.74, Council Bluffs Online - \$90.00, IA League of Cities - \$779.00, Kubota of Omaha - \$1185.09, Life Assist - \$146.80, Max I Walker - \$46.47, Menards - \$823.75, MidAmerican Energy - \$2460.14, Paul Lucht & Sons - \$6188.54, Pott. County Treasurer - \$1375.50, Sam's Club - \$52.94, Sandry Fire Supply - \$130.00, SW IA Planning - \$596.00, USA Blue Book - \$188.70, June Payroll - \$14,780.00, Underwood Community School - \$1278.00, Wellmark Blue Cross Blue Shield - \$200.00, US Postmaster - \$115.15, Able Locksmiths - \$672.50, Data Technologies - \$6747.50, Paco's Tires - \$767.00

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland FS	Fuel	\$441.18
Blue Valley Public Safety	Mobile 2-way radio, FCM Plus Board, cable, Service on Fire station warning siren	\$2,166.76
Broeckelman & Associates, PC (formerly Muxfeldt Associates)	Conference with client	\$90.00
Casey Baragary	Operator by Affidavit - June 2018	\$600.00

Computer Systems, Inc.	Recurring Cyber Sentry, Internet Security, Offsite Backup, Office 365	\$506.50
Counsel	Contract base rate, clicks and lease charge monthly	\$169.71
Graham Tire	Tires for Ambulance	\$1,099.04
Ideal Pure Water	bottled water	\$9.00
IMWCA	Installment 1 - Work comp Premium 18-19	\$661.00
Iron Mountain	Shredding Service 5/30/18 - 6/26/18	\$57.15
JDW Midwest LLC	May and June 2018 Building Permit Inspections	\$3,368.69
Kubota	Bearing, shim and seal for Mower	\$73.73
Marne Elkhorn	Internet Monthly charges	\$10.00
Midwest United Firemen - United Benefit society	32 Firemen	\$40.00
Midwest Laboratories	Weekly wastewater laboratory testing June 2018	\$688.32
MTS, Inc.	Trash Service June 2018	\$3,471.50
Regional Water	Water for business buildings	\$120.00
Underwood Farm Supply	2.5 gallon Trimec 992	\$93.10
Verizon Wireless	Fire/Rescue Phones	\$137.13
June Gross Payroll	Staff, Council, P & Z	\$14,870.00
	Total	\$28,231.63

Reports:

Fire/Rescue Department: 128 runs for the last month.

Mayor: Strategic planning, WIDA meeting Thursday in Treynor.

Clerk: Sheriff report, training approved to close City Hall for certain days/time periods and post.

Maintenance: Turkey vulture contract with USDA is in effect through most of September. Tree removal from lagoon area has improved. Parks – mulch is down. Working on seal coat on streets. Will contact Snyder for work per council.

Economic Development: Work on rental contract and pricing.

Finance: Fund Accounting going live July 17, with future scheduling of modules set.

Personnel: Will meet on Thursday, 7/12/18 at 6:30 p.m.

Streets: Repaving projects discussed.

Sewer: Continue oversight.

Cemetery: Proceed with getting sign and working with Sondag.

Water: Nothing.

Code Compliance: Nothing until 2019.

Parks: Vandalism, signs posted, received new quote will forward to insurance company for review.

Adjournment: Dose moved, Pingel seconded to adjourn. The meeting adjourned at 8:48 p.m.

These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular council meeting.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Clerk/Administrator