

**UNDERWOOD CITY COUNCIL REGULAR MEETING MINUTES**  
**Tuesday, October 9, 2018**

**Call to Order:** Mayor Dennis Bardsley called the meeting to order at 7 p.m.

**Roll Call:** Erwin – Yes, Dose – Yes, Tiarks – Yes, Absent: Pingel. Also in attendance: Mayabb and Sorlien. Public present: Josh Madsen and Tracey Landen.

**Pledge of Allegiance:**

**Approval of Agenda:** Erwin moved, Tiarks seconded to approve the agenda. All ayes. Motion carried 3-0. No board member stated they had a conflict of interest with any agenda items.

**Approval of Minutes:** Tiarks moved Erwin seconded to approve the September 11–Regular Meeting minutes and the September 26 Special Meeting minutes. All ayes. Motion carried 3-0.

**Public Forum:** None.  
 Kelle Erwin came at 7:04 p.m.

**Appointment of Vacant City Council Position:** Tiarks moved, Erwin seconded to table the appointment and reschedule the appointment to Tuesday, October 23 at 6 p.m. at a special meeting. All ayes. Motion carried 3-0.

**Sewer Hook-up - Agriland:** Erwin moved, Dose seconded to not allow Agriland to hook up their sewer line to the force main. Council did give two options: route to manhole by JLinks or go underneath the creek and pump it into a manhole. All ayes. Motion carried 3-0.

**Utility Bill Request:** Erwin moved, Tiarks seconded to work out a payment plan with Hytrek. All ayes. Motion carried 3-0.

**Iowa Codification:** Tiarks moved, Erwin seconded to approve the Iowa Codification proposal. All ayes. Motion carried 3-0.

**County Wide Hazard Mitigation Plan - Resolution 10-01-18:** Erwin moved , Tiarks seconded to approve Resolution 10-01-18. All ayes. Motion carried 3-0.

**Resolution 10-01-18:** Approve and adopt the Pottawattamie Countywide Multi-Jurisdictional Hazard Mitigation Plan.

**Consent Agenda and Claims:** Casey Baragary - \$600.00, Data Technologies - \$2,627.21, Iowa DNR - \$30.00, Menards - \$243.76, Data Technologies - \$1,995.62, Dave Lyon Auto & Truck Repair - \$675.65, JDW Midwest \$2,686.91, MidAmerican Energy - \$2,917.47, Neola Gazette - \$88.18, US Bank VISA - \$297.55, Wellmark - \$5,201.74. US Postmaster - \$ 87.50, US Postmaster - \$158.50 (Fall Newsletter), Bomgaars - \$609.83, Century Link - \$413.91, Computer systems - \$20.00, Iowa Municipal Work Comp - \$661.00, Max I Walker - \$41.32, Menards - \$61.44, Paco's Tires - \$175.00, Sam's Club - \$135.88, MTS – August/September - \$6787.50, Dave Lyon Auto & Truck Repair - \$80.00, Iowa Department of Natural Resources - \$210.00,

CLAIMS FOR COUNCIL  
 APPROVAL

9-Oct-18

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Casey Baragary	Operator by Affidavit September 2018 Contract Fee	\$600.00
Computer Systems	Computer Internet Server, Backup, Security, Offsite Backup, help desk calls and 365	\$506.50
Counsel	Copy Machine	\$200.20
Dave Lyon Auto Repair	3 - 31S batteries dump truck	\$375.00
Data Technologies, Inc.	2018 TAX FORMS W-2S AND 1099S	\$82.78
EMS Billing Services, Inc.	EMS Billing Services and EFTs	\$231.85
Ideal Water	Water Cooler Rental July 2018 and 1 Water Bottle	\$11.00
Iron Mountain	Shredding Service	\$57.15
JDW Midwest	September 2018 Contract Fee	\$250.00

Kubota	Mower Deck for Kubota mower	\$146.96
LG Playground	Park replacement parts for Vandalized Park Equipment	\$9,778.71
Marne Elk Horn	Internet Service for October	\$10.00
Midwest Benefit (United Ben)	Firemen Death Contributions	\$42.50
Midwest Laboratories	September 2018 Wastewater Treatment	\$594.37
Pierce Communications	Service Call - Change Timer for Voice Mail Forwarding	\$103.50
Regional Water	Water Bill	\$150.00
SWICAA Meeting	Meeting	\$16.00
Verizon	Phone Bill	\$169.22
September Gross Payroll	payroll	\$11,021.02
	Total	\$23,240.26

Erwin moved, Tiarks seconded to approve consent agenda and claims. All ayes. Motion carried 3-0.

**Reports:**

Fire/Rescue Department: 186 calls, Fire Department Supper on Sunday, 10/7 good turn-out.

Mayor: PW Director and Assistant will be going to get the CDL. Waste water certification PW Director to call and schedule the exam tomorrow. CDL written exam to be completed by both by next regular meeting. Discussion to have engineer look at an alternate path for bike trail and also speak with trails committee.

Clerk: Discussed positive outcome of Data Technologies Summit software program. Current 7/1/18 through 10/9/18. IMFOA training. Clerk's Report and Cash Balances provided through 9/30/18.

Maintenance: Discussed lab sample reports and possible studies, as well as pairing with DOT.

Economic Development: Follow up regarding business building.

Finance: Members to sit in on audit exit when it occurs.

Personnel: None.

Streets: Discussion on asphalt grindings on road-way (gravel) shoulders.

Sewer: None.

Cemetery: None.

Water: None.

Code Compliance: Nuisances discussed.

Parks: Gearing up on replacing FD park parts and closing park bathrooms for winter.

**Adjournment:** Erwin moved, Dose seconded to adjourn the meeting. All ayes. Motion carried 3-0. Mayor Dennis Bardsley adjourned the meeting at 8:36 p.m.

*These minutes are as reported by the City Clerk/Administrator and subject to approval at the next regular council meeting.*

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Dennis Bardsley, Mayor

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(attest) Cindy Sorlien, City Clerk/Administrator