



TEMPORARY LAND USE PERMIT APPLICATION

CITY OF UNDERWOOD
BUILDING AND SAFETY DEPARTMENT
 INSPECTION LINE 712.256.6493
 City Hall 712.566.2373
 Fax 712.566.2083
 P.O. Box 40
 218 Second Street
 Underwood, Iowa 51576

	Receipt Number	Total Permit Amount	Permit Number
PROPERTY OWNER		PHONE	
OWNER MAILING ADDRESS			
OPERATOR		PHONE	
OPERATOR MAILING ADDRESS			
Description of Amusement or Transportation System or Device: (If you cannot do so in the space provided, attach a separate sheet)			

Permit Type(s):

- Amusement
 Carnivals/Circus
 Temporary Sales Lot
 Temporary Power

Documents Attached:

- Site Layout Plans
 Operation/Maintenance Manual
 Manufacturer's Documentation
 Engineering analyses (Struct, Mech, Elec)
 System Compliance Summary
 Other as Noted: _____

QUANTITY	PERMIT ISSUANCE	COST	AMOUNT
	For the issuance of each permit: Carnival and Circuses, or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays, attractions, sales and power services.	\$23.50	\$23.50
	For electrical generators and electrically driven rides , each	\$23.50	
	For mechanically driven rides and walk-through attractions or displays having electric lighting, each	\$ 7.25	
	For a electrical system of area and booth lighting, each	\$ 7.25	
Temporary Power Services			
	For a temporary service pole or pedestal, including all poles or pedestal-mounted receptacle outlets and appurtenances each	\$23.50	
	For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lights, Christmas tree sale lots, fireworks stand, etc. each	\$13.30	
		Total Amount	

(See Back for Additional Information)

I agree to erect, construct, maintain and operate this ride/device and/or temporary electrical system according to the above description, approved plans, operator's manual specification and the county adopted codes. I also agree to call 712-309-1168 for required inspections.

Owner Signature: _____

Date: _____

Operator Signature: _____

Date: _____

ZONING REVIEW BY:	DATE:
BUILDING PLAN REVIEW BY:	DATE:
ISSUED BY:	DATE:

INSPECTIONS ARE REQUIRED

INSPECTION REQUESTS: It shall be the duty of the holder of the building permit or their duly authorized agent to notify the Building & Safety Department when work is ready for inspections.

- Inspections should be scheduled and recorded before 5:00 p.m. the day before the inspection is requested.
- After Hours, Weekend and Holiday Inspections should be scheduled and the appropriate fee must be paid at least two-days before the required inspection date.
- All inspections should be called in and recorded using the **CITY INSPECTION REQUEST MESSAGE SYSTEM (CIRMS) AT (712) 256-6493.**
- AM scheduled inspections will be performed from 8:00 a.m. to 12:00 noon.
- PM scheduled inspections will be performed from 12:00 noon to 4:00 p.m.
- Any special requested inspection time will need to be pre-approved by your scheduled Inspector, the day before.

CONTACT INFORMATION

Building & Safety Department
Office Hours: 8:00 a.m. to 4:30 p.m.
Inspection Request Line: (712) 256-6493
City Hall: (712) 566-2373
Fax: (712) 566-2083